

**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT
COMMITTEE**
held in Board Room, H.I.E., Lochgilphead on Wednesday, 21 January 2009

Present::

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| Raymond Park | Strathclyde Police (chair) |
| Eileen Wilson | Argyll and Bute Council |
| Brian Barker | Argyll and Bute Council |
| Sally Reid | Argyll and Bute Council |
| Malcolm MacFadyen | Argyll and Bute Council |
| Sue Gledhill | Highlands and Islands Enterprise |
| Geoff Calvert | Strathclyde Fire & Rescue |
| David Penman | Strathclyde Fire & Rescue |
| Sue Gledhill | Highlands & Islands Enterprise |
| Andrew Campbell | Scottish Natural Heritage |
| Roanna Taylor | Argyll & Bute Young Scot/Dialogue Youth |
| John Walls | Strathclyde Partnership for Transport |
| Joanna Shedden | Scottish Government Housing Investment Division |
| Dick Walsh | Argyll & Bute Council |
| Gordon Anderson | Strathclyde Police |
| David Price | Association of Argyll & Bute Community Councils |
| Glenn Heritage | Argyll and Bute Volunteer Centre |
| John Davidson | Argyll and Bute Volunteer Centre |

In attendance:

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| Joyce Cameron | Argyll and Bute Council |
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Apologies:

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| Douglas Cowan | Highlands & Islands Enterprise |
| Nicola Welsh | Association of Argyll & Bute Community Councils |
| Derek Leslie | NHS Highland |
| Gordon McLennan | Strathclyde Partnership for Transport |

| ITEM | DETAIL | ACTION |
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| 1. | WELCOME Raymond Park welcomed everyone to the meeting and noted apologies. | |
| 2. | MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 29th OCTOBER 2008 Minutes of previous meeting dated 29 th October 2008 were agreed. | |
| 3. | MATTERS ARISING All matters arising are covered within the agenda for this meeting. | |

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| 4. | <p>CPP BUDGET</p> <p>Sally Reid updated the Management Committee on the CPP Budget, following which there was a long discussion around the budget and the anticipated shortfall. It was suggested that some aspects of the core/function activity of Community Planning Partnership could be looked at as individual project work and some funding could be sought through working in partnership with our third sector colleagues to access specific funding. It was agreed that Dick Walsh would write out to partners highlighting these issues and asking them to consider their future commitment to the Community Planning Partnership.</p> <p>We need to strengthen core funding and partnership arrangements to ensure we are not giving the wrong message.</p> <p>Dick Walsh agreed to write out to all other partners requesting they review their commitment to the core costs of the CPP. Dick also agreed to discuss this matter with cabinet ministers. Eileen Wilson will contact the Community Planning Network to find out if there are any other funding opportunities for staffing/core costs.</p> | <p>Dick Walsh Eileen Wilson All Partners</p> |
| 5. | <p>SINGLE OUTCOME AGREEMENT</p> <p>Brian Barker had e-mailed an SOA Workshop for CPP's (Improvement Service January 09) presentation to members prior to the meeting. He highlighted key points and guidance and outlined the timescales for submission of this years document.</p> <p>A Draft SOA has to be with the Executive by end of February, signed off by end of May with an official ministerial signing off at the end of August.</p> <p>Sally Reid advised that the new Community Plan will show linkages and Partner responsibilities will become clearer.</p> <p>All members agreed to contribute to the SOA.</p> | <p>All Partners</p> |
| 6 | <p>NOVEMBER SEMINAR</p> <p>Eileen Wilson gave a presentation, recapping on what was agreed at the November Seminar. An Action plan will be produced showing the outcomes and associated actions. The action plan will also detail lead partners and timescales</p> <p>All members to receive a copy of the presentation with this minute</p> | <p>Eileen Wilson Joyce Cameron</p> |
| 7. | <p>COMMUNITY ENGAGEMENT STRATEGY</p> <p>Eileen Wilson introduced the Draft Community Engagement Strategy and outlined the timescales for the document that needs to be considered by various strategic partnerships and committees. The</p> | |

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| | <p>Strategy was welcomed by Partners as a positive move forward for Community Planning in Argyll and Bute.</p> <p>Any comments to be e-mailed to Eileen Wilson who would particularly like feedback on Appendix 3. There will be further consultation on the document and associated action plan</p> | <p>All Partners</p> |
| <p>8.</p> | <p>DEMO PROJECT AND FAB PARTNERSHIP UPDATE</p> <p>Demo Project Update- The demonstration project has progressed to phase two. There are a number of recommendations being considered by the Council that will also impact on the CPP.</p> <ol style="list-style-type: none"> 1. That the Council adopts an intelligent client approach for all Third Sector work rather than a specific department. This will help the Council have a strategic view of the Third Sector and the Third Sector have a strategic view of the Council. 2. That the Council develop a comprehensive approach to working with the Third Sector which reflects the diversity of the Third Sector but within an overarching framework. This framework will enable appropriate signposting through the single point of contact, and would be useful in gathering intelligence on the Third Sector and its needs. 3. That a mechanism is established for ongoing communication between the Council and the Third Sector and a promotional strategy to highlight opportunities and contributions from both. | |
| <p>9.</p> | <p>ECONOMIC DEVELOPMENT AND THE FIRE (SCOTLAND) ACT 2005</p> <p>The main concern here is that many small and some larger businesses could cease to trade as the cost of implementing the recommendations would be too great. Discussion then followed surrounding possible assistance from Business Gateway, HIE, Visit Scotland (Area Tourism partnerships - ATP)</p> <p>Action Points- Brian Barker to raise this issue when he meets with Peter Russell Business Gateway & HIE to liaise with Strathclyde Fire & Rescue Brian Barker to flag up with ATP's</p> <p>Risk added to SOA</p> | <p>Brian Barker</p> |

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| 13. | DATE OF NEXT MEETING Wednesday 18 th March 2009 in the Board Room, Oban Fire Station, Oban | |

The Funding Hub meeting followed on from this.